

TAI CYMDOGAETH
part of Grwp Gwalia Cyf

Tai Cymdogaeth

Transfer Application Form



If you are a Tai Cymdogaeth tenant and wish to move to another Tai Cymdogaeth property, please complete this application form



Tai Cymdogaeth (Grwp Gwalia Cyf)

Swansea

10–13 The Kingsway
Swansea SA1 5JN
Tel: 01792 646626

Neath

21 Alfred Street
Neath SA11 1EF
Tel: 01639 641515



Tai Cymdogaeth

Your Transfer Application

Who can apply for a transfer?

We will normally only allow you to transfer if:

- You have been a tenant for six months
- Your home is in good condition*
- Your rent account is up to date*
- You do not owe any other monies to Tai Cymdogaeth
- You have conducted your tenancy in a satisfactory manner, for example, not caused a nuisance or annoyance to your neighbours

What happens when we receive your transfer application?

We will check your tenancy records against the above criteria. If everything is ok, your application will be entered onto our waiting list for the areas that you have chosen. We will write to you and let you know our decision.

If you have a genuine reason for wanting to move and we have a suitable property available, we will try to assist you. However, it is sometimes not possible to grant your transfer request. This may be because we do not have a suitable property in the area that you have chosen, or that someone else has higher priority.

* We will inspect your property and check your rent account when you are being considered for a move

Which areas can I choose?

You can choose any areas from the list on page 6. There is no restriction on the number of areas that you can choose. The list on page 7 shows you what type and size of property we have in each area and the areas for which we have shorter waiting lists.

You should be aware that for some areas, we have very large waiting lists and very few properties become available.

Moving to Carmarthenshire

If you are interested in moving to the Carmarthenshire area we operate a Common Waiting List with Carmarthenshire County Council and you will be required to complete a separate form. For further advice and an application form you can contact our offices in Llanelli (01554) 770332 or Ammanford (01269) 597762.

You can also obtain a form from Carmarthenshire County Council (01554) 741100 or visit our website www.cymdogaeth.com

Please see Section 20 ("Moving Home") of your Tenant Information Pack for more information

This form is also available in Welsh. Please telephone 01792 646626



3. Do you have a physical disability, which makes it impossible to use amenities within your home or is access difficult?

Yes No If yes, please give details:

Section D

Social Factors

1. Are you applying for housing because of any of the following reasons? (Please tick (✓))

Experiencing or fear of physical abuse / domestic violence	<input type="checkbox"/>
Experiencing or fear of sexual / racial harassment	<input type="checkbox"/>
Harassment	<input type="checkbox"/>
To move nearer place of employment	<input type="checkbox"/>
To give support	<input type="checkbox"/>
To receive support	<input type="checkbox"/>
Home too small	<input type="checkbox"/>
Home too large / difficult to manage	<input type="checkbox"/>
Relationship breakdown	<input type="checkbox"/>
Need sheltered accommodation (for people over 55)	<input type="checkbox"/>
Financial difficulties	<input type="checkbox"/>
To be nearer special school / hospital	<input type="checkbox"/>
As a result of being forced to live apart	<input type="checkbox"/>
Others	<input type="checkbox"/>

2. Please give us details of why you wish to move.

3. Are you or your family receiving support? (e.g. tenancy support, social worker, CPN etc.)

Yes No If yes, who from:

4. Do you feel that you would benefit from support when you move into your new home? (Please tick (✓))

Yes No **Unsure.** Would you like more information?

5. Please name anyone included on your application who is pregnant and expected date of birth:

Name		Expected date of birth	
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You will be required to provide proof of pregnancy. We normally ask to see the antenatal card as confirmation

Section B

Where you live now

1. How many bedrooms do you and your family have in your current home?

Single Bedroom		Double Bedroom	
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2. Does anyone who should have a bedroom of his or her own have to share?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If yes, please give details:
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Section C

Medical Circumstances

1. Do you / anyone included in this application have medical problems that you wish us to take into account in dealing with your application?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Is this medical condition caused by or made worse by your present accommodation?
Give details and supporting letter(s) from a Doctor, Specialist, etc.

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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2. Is anyone named in this application registered disabled?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If yes, who?
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Name		Registration Number	
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Do you require a property that is suitable for a wheelchair user?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If yes, who?
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Name	
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Section E

Pets

1. Do you have any pets?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If yes, please give details below:

Section F

Future Accommodation

Please specify where you would like to move below.

Swansea	Neath	
Birchgrove	Aberdulais	
Blaenymaes	Alltwen	
Bonymaen	Briton Ferry	
Clase	Central Neath	
Clydach	Clyne	
Cockett / Fforestfach	Crymlyn Burrows	
Gorseinon / Loughor	Cwmgors	
Grovesend	Dyffryn Cellwen	
Hafod / Landore	Glynneath	
High Street	Jersey Marine	
Llansamlet	Lower Brynamman	
Morrleston	Pontardawe	
Penclawdd	Skewen	
Penlan	Ystalyfera	
Penplas		
Pontardulais		
Portmead		
Port Tennant / St Thomas		
Swansea Central		
Swansea Marina		
Trallwn		
Waunarwydd		
Rhondda Cynon Taff		
Rhondda		
Powys		
Rhayader		
Ystradgynlais		
Vale of Glamorgan		
Penarth		

Accommodation for the Over 55's

Swansea		
Brynmill		
Clase		
Clydach		
Gorseinon		
Gowerton		
Killay		
Morrleston		
Pontardulais		
Portmead		
Swansea Central		

Neath		
Neath Central		

Sheltered (with warden)		
Gorseinon		
Pontardulais		
Pontardawe		
Swansea Central		
Ystradgynlais		

Please tick the accommodation type you require:

House	<input type="checkbox"/>	Flat	<input type="checkbox"/>	Floor	<input type="checkbox"/>	With lift	<input type="checkbox"/>	Without Lift	<input type="checkbox"/>	Number of Bedrooms	<input type="text"/>
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If there is a specific scheme or property you would like to move to please state below:

	1 Bed House	2 Bed House	3 Bed House	4 Bed House	Bed-sitter	1 Bed Flat	2 Bed Flat	1 Bed Bungalow	2 Bed Bungalow	3 Bed Maisonette
SWANSEA										
Birchgrove			✓			✓	✓			
Blaenymaes		✓ ■	✓ ■	●		✓ ■	✓ ■			
Bonymaen		✓	✓							
Clase		✓ ■	✓ ■	●		✓ ■	✓ ■			
Clydach		✓								
Cockett/Fforestfach		✓	✓			✓	✓			
Gorseinon		✓	✓			✓				
Grovesend		✓	✓							
Hafod/Landore		✓	✓			✓			●	
Killay						✓	✓			
Llansamlet		✓	✓							
Loughor		✓	✓			✓				
Morrison		✓	✓			✓	✓			
Penclawdd			✓							
Penlan		✓	✓			✓				
Penplas		✓ ■	✓ ■	✓ ■	✓	✓ ■	✓ ■			
Pontardulais		✓	✓			✓ ■				
Portmead		✓ ■	✓ ■	●		✓ ■	✓ ■			
Port Tennant/St Thomas		●	●							
Swansea Central						✓	✓			
Swansea Marina		●	●			✓	✓			
Trallwn		✓	✓	✓		✓	✓			
Waunarlwydd		✓	✓							
NEATH										
Aberdulais			✓ ■			✓ ■	✓ ■			
Alltwen		✓	✓							
Briton Ferry		✓				✓	✓			
Central Neath	✓	✓	✓		✓		●			
Clyne		●	✓							
Crymlyn Burrows			✓							
Cwmgors		✓								
Dyffryn Cellwen							✓			
Glynneath	✓ ■					✓	✓			
Jersey Marine						✓				
Lower Brynamman		✓	✓			✓	✓			
Pontardawe		✓	✓	●		✓	✓			
Resolven		✓								
Skewen						✓				
Ystalyfera		✓ ■	✓ ■			✓ ■	✓ ■			
POWYS										
Ystradgynlais		✓ ■	✓ ■	●		✓ ■	✓ ■			
VALE OF GLAMORGAN										
Penarth					✓	✓	✓			✓
RHONDDA CYNON TAFF										
Rhondda		✓	✓			✓				

We have properties in a number of areas and this chart gives you details of the size and type of properties we have in each area and also indicates where there are shorter waiting lists.

KEY

- ✓ Property in area
- May have shorter waiting lists
- Less than 4 properties in area

OVER 55's (without a Scheme Manager)										
SWANSEA										
Brynmill		✓				✓	✓			
Clase						✓	■		✓ ■	
Clydach		✓								
Gorseinon		✓								
Gowerton									✓	
Killay		✓				✓	✓			
Morrison		✓				✓	✓			
Pontardulais								✓		
Portmead							✓		✓	
Swansea Central		✓				✓	✓			
NEATH										
Neath Central		✓								
SHELTERED (with Scheme Manager)										
SWANSEA										
Gorseinon		✓								
Pontardulais		✓ ■								
Swansea Central		✓				✓	✓			
NEATH										
Pontardawe		✓ ■	✓			✓		✓	✓	
Ystradgynlais		✓ ■	✓			✓	✓			

DECLARATION

I / We declare that the information given is correct and I / We understand that false or deliberately misleading information can result in the application being rejected or tenancy, if granted, being terminated.

SIGNED:

Applicant 1		Date	
Applicant 2		Date	

For Office Use

Rent account checked

Date Balance Satisfactory

Tenancy conduct check Date Satisfactory

Form Entered Date Reference No.

Tenant Informed Date

Management transfer

Completed By:

Pre offer checks:

Rent account

Date Balance Satisfactory

Tenancy conduct check Date Satisfactory

Property condition ok

Completed By:

Home Visit Report:
